

Abaris Training Resources, Inc.

Privacy Notice

Effective Date: September 4th, 2018

This privacy notice discloses the privacy practices for **Abaris Training Resources, Inc.** and our website; <https://www.abaris.com/>. This privacy notice applies solely to information collected by this website, except where stated otherwise. Upon request, we can provide you with the following information:

- What information we collect
- With whom it is shared
- How it can be corrected
- How it is secured
- How policy changes will be communicated
- How to address concerns over misuse of personal data

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us through the website, enrollment portal, via email, or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g.: to acquire training, or ship an order.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contact from us at any time. You can do the following by contacting us via the email address or phone number provided below:

- See what data we have collected about you, if any
- Change/correct any data we have about you
- Have us delete any data we have about you
- Express any concern you have about our use of your data

Registration

In order to use this website, a user must first complete the registration form. During registration a user is required to give certain information (such as name, billing address, phone number, and email address). This information is used to contact you about the products/services on our site in which you have expressed interest. At your option, you may also provide demographic information (such as gender or age) about yourself, but it is not required.

Orders

We request information from you on our order form. To buy from us, you must provide contact information (like name and shipping address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we'll use this information to contact you.

Sharing

When training has taken place in a location other than our main office, we transmit the following information by electronic messaging:

- Full Name
- Company (Employer)
- Email Address

We use an outside shipping company to ship orders, and a credit card processing company to bill users for goods and services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon or looking for "https" at the beginning of the URL address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (e.g. billing or customer service) are granted access to personally identifiable information. The computers/servers on which we store personally identifiable information are secure, both internally, and cloud based.

Cookies

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. For instance, when we use a cookie to identify you, you would not have to log in a password more than once, thereby saving time while on our site. Cookies can also enable us to track and target the interests of our users to enhance their experience on our site. Usage of a cookie is in no way linked to any personally identifiable information on our site.

Some of our business partners may use cookies on our site (e.g.: partner companies and organizations). However, we have no access to, or control over these cookies.

Links

This web site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information. This applies to social media sites linked from our website.

Notification of Changes

Whenever material changes are made to the privacy notice the revision date will be posted at the bottom of the notice.

Other Provisions as Required by Law

Numerous other provisions and/or practices may be required by laws, international treaties, or industry practices. It is up to you to determine what additional practices must be followed and/or what additional disclosures are required. Please take special notice of the California Online Privacy Protection Act (CalOPPA), which is frequently amended and now includes a disclosure requirement for "Do Not Track" signals.

If you think that we are not abiding by this privacy policy, you should contact us immediately via telephone at +1 (775) 827-6568 or via email at admin@abaris.com.

Revised 22 February 2024 (v2)